



# BELLEVUE GOLD

## Artificial Intelligence Policy

### 1. PURPOSE AND OBJECTIVES

Bellevue Gold Limited and its subsidiaries (each a **Bellevue Company**) recognise the benefits that Generative AI may offer in gathering information and efficiently producing work output. Bellevue seeks to balance these positive uses with the risks associated with the technology, particularly in the areas of security, validation, transparency, and ethics.

References to **Bellevue** in this policy means Bellevue Gold Limited and each Bellevue Company.

The purpose of this policy is to:

- (a) explain the risks of using Generative AI;
- (b) ensure that if Bellevue employees use Generative AI, it is used in a secure, responsible, and confidential manner; and
- (c) outline the requirements that employees must follow if they use Generative AI.

### 2. SCOPE

This policy applies to all Bellevue employees, directors, and contractors (including subcontractors) and employees of Bellevue's contractors.

### 3. USE AND VALIDATION

Generative AI is not appropriate for all circumstances and good judgement and common sense should be used when deciding whether it should be used. Generative AI should only be used where using it makes work more efficient.

The accuracy of Generative AI output should not be trusted, and the accuracy and reliability of generated information should be validated against reliable sources. Due to the way that Generative AI learns, bias and misinformation can occur in the generated output.

Generative AI should not be used in a manner that lowers the quality of output, regardless of whether this output is external or internal. Work quality can be affected when Generative AI is used rather than an individual's qualified experience.

Personnel using Generative AI remain responsible for the accuracy and completeness of their work.

## **4. SECURITY**

Generative AI algorithms learn from and are trained on huge amounts of data from a diverse range of sources. While Generative AI can learn from information available on the internet, it also learns from information uploaded by users into the Generative AI. As such, there is a risk that information unloaded by users may exist within the training data and be exposed to other users of that Generative AI.

As such, information uploaded into Generative AI carries the same risks as sharing information with any other third party and should be treated as external disclosure. Only information that would be appropriate to share with third parties should be uploaded into Generative AI. Once uploaded, control over that data is lost.

The following are examples of information which should not be uploaded into Generative AI:

- (a) sensitive, proprietary or confidential information;
- (b) information which personally identifies any individual (including names, email addresses, phone numbers, identification numbers, images, audio recordings, health and personal information), as doing so may breach data protection laws or compromise privacy rights;
- (c) information which is secret due to religion or cultural practices;
- (d) legal advice, as doing so will likely result in any legal professional privilege being waived; and
- (e) any copyrighted material or material which Bellevue does not own the rights to.

## **5. TRANSPARENCY**

When included in your work, the use of Generative AI should always be disclosed to the relevant member of Bellevue's Management and the generated content should be clearly identified.

Where appropriate, the use of Generative AI should be disclosed externally. Any external disclosure should be approved by the relevant member of Bellevue's Management or General Counsel and Company Secretary.

## **6. ETHICS AND COMPLIANCE**

Users of Generative AI are responsible for ensuring that the generated content produced using Generative AI:

- (a) complies with all applicable laws and regulations;
- (b) complies with all of Bellevue's other policies; and
- (c) aligns with Bellevue's values, ethics, and quality standards.

## **7. REPORTING**

Any suspected breaches of confidentiality or security incidents related to AI usage should be reported immediately to Bellevue's IT Manager or General Counsel and Company Secretary.

## **8. BREACH OF POLICY**

Employees have a responsibility and obligation to adhere to the specific terms and to the guidance provided by this policy and to ensure its requirements are not breached.

Failure to comply with this policy and any associated policies, standards and procedures may result in disciplinary action, performance management or review or termination of employment or association.

## **9. REVIEW**

This policy will be reviewed regularly and will be updated to reflect our organisation's experiences using Generative AI, regulatory changes, developing practice and emerging risks and new technology.

## **10. DEFINED TERMS**

For the purposes of this policy:

- (a) **AI** means artificial intelligence; and
- (b) **Generative AI** means technology that can generate human-like text, images or other media content using AI algorithms, including ChatGPT and Bard or any software that incorporates an AI text generator.

## REVIEW HISTORY

<b>Doc number:</b>	BGL-LEG-POL-002
<b>Doc owner:</b>	General Counsel
<b>Approved by:</b>	General Counsel
<b>Last Review Date:</b>	18/10/2023